



Minutes of Committee Meeting December 2013

Date: 17 December	Time: EDST 8.00-9.05pm	Location: Teleconference – Australia
ATTENDANCE:	(WM)Will Manovel,- chair (LD)Lachlan Davidson - President, (RL)Rob Lewis - Deputy Chair, (GM)Gregory McGrath – Secretary, (HD) Hamish Davidson – Assistance Secretary, (SD)Sue Dwyer – Assistance Secretary, (HL)Helen Ludellen - Operations Manager (PJ)Peter Jackson – Operations, (KW)Kim Wheeler – Operations, (GD)Garry Digby - Marketing & Media, (JO)John O’Donnell - Marketing & Media, (MS)Mike Sykes - Marketing & Media, (BM)Bennett Mountjoy - Community liaison (MO)Mick O’Neill - Program Manager, (GB)Geoff Bridgland - Program Manager, (JT)John Tait – Fund Raising , (MW)Michael Whelan - Fund Raising,	
APOLOGIES:	Karita Brokenshire, Hayden Johnson, George Jackson,	
PROTOCOLS:	Minutes of the previous meeting held on 24th September 2013 were confirmed. Approved GM	

Item 1. formally hand over to the new committee.
 WM welcomed new committee members. LD will chair future meetings.
ACTION none

Item 2. appoint a minutes secretary.
 SD offered and was appointed. WM to email previous minutes to SD. SD to type up and email to committee. GM to put minutes on website.
ACTION 1

Item 3. review the accounts and set a formal 2014 budget - and record these on ABOTMA's website.
 Discussed Revenue and Expenses previously emailed to committee. MW to follow up RBV \$5,000 grant and write up report. Ian Fiske??? has festival photos if needed. HL to do up a recap report for the Alpine Shire. JT to do follow up report for RAV.
 As the content of these 3 reports will be very similar, MW, HL and JT will work together on details.

Discussed 2014 budget- expectation is for more ticket sales next year, as feedback has been very positive. A conservative estimate, 500.
ACTION 2

Item 4. preliminary forward plan for next year
 Committee members need to look at requirements for 2014. Further discussion necessary before and at next meeting. WM encouraged committee members email thoughts for discussion via email. GM and HL have spreadsheet of operation costs from 2013. WM to email out to all committee. **ACTION 3**

Item 5 RL???? asked “what is Mountaingrass” ? WM explained ABOTMA is the legal entity, Mountaingrass is the title of the festival at Harrierville. Discussed whether the two should be run as separate entities. Possibly in the future. Further discussion necessary.
ACTION further discussion

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Item 6 review good/bad feedback.

HL has coordinated feedback and sent to all committee via email. Discussion -mostly very positive. Suggestion of better communication with local businesses. BM has offered to liaise with Alpine community.

ACTION ongoing

Item 7 decide the length/dates of ongoing committee appointments.

Some discussion. Needs clarification. RL to check Model rules and advise committee. Further discussion at next meeting.

ACTION 4

Item 8 set the next committee meeting date for say late February 2014.

Teleconference meetings to continue Monthly, stay Tuesday nights. Same time.

Suggestion- **do not** put your telephone on hold at any time during teleconference. Need to change signatories for new committee. Appointed. LD, KB and RL. WM will coordinate with LD, Blair RL and KB.

ACTION 5

Item 9 other business

GD reported- no costing yet for Mountaingrass signwriting on his bus.

ACTION further discussion

Action Items

Item #	Action	By whom
A1	Email previous minutes to SD	WM
A2	Recap reports	MW, HL, JT
A3	Email spreadsheet of operation costs from 2013 to committee	WM
A4	Check Model rules and advise committee	RL
A5	Signatories for new committee	WM with Blair, LD, RL, KB

Next ABOTMA committee Teleconference Meeting – Tuesday February 11th

Qld-7pm NSW/Vic-8pm SA 7.30pm WA 5pm

END OF MEETING MINUTES.

I declare these minutes an accurate record of the matters discussed at this meeting, attended by me, and which may be confirmed at the next interim steering committee meeting.



Gregory McGrath
Secretary

Australasian Bluegrass & Old Time Music Association (Inc.)