

# ABOTMA Executive Meeting Minutes.

<b>DATE:</b>	16 <sup>th</sup> September 2014	<b>TIME:</b> Start 7.35pm	Finish 9:10pm AEST
<b>INVITEES:</b>	Lachlan Davidson - President; Rob Lewis - Vice President; Gregory McGrath - Secretary; Sue Dwyer - Admin Secretary; Helen Ludellen - Operations; Karita Brokenshire - Treasurer; Peter Jackson - Operations		
<b>NOTED APOLOGIES:</b>	Mick O'Neil Programming; Geoff Bridgland – Programming, George Jackson – Artistic Director		

## 1. Previous Minutes:

Approve and adopt minutes from the previous meeting;

## 2. Operations Report. Helen

**2.1** Feathertop - Good communication between Committee members and new Manager of Feathertop Patrick Murphy. He has provided a new price list and is providing accommodation to Special Consensus Band members. Do we still need conference hall? Some activities are planned for conference hall, could they be changed? We URGENTLY need draft of Program to make decisions.

[Action Item -- 2.1A Mick or Geoff - provide a draft of Mountaingrass program. ASAP](#)

[Action item – 2.1B Helen - see detailed program and decide if Feathertop conference hall is necessary](#)

**2.2** Grants - John Tait is preparing RAV Grant application.

Application to Alpine Shire for \$3000 - grant successful. Thanks Helen for your excellent application.

**2.3** Signs – banners and signs are being made. Bill Brown is making some Steel signs.

Peter requested eyelets in behind stage banner to be approx 500cm apart.

[Action Item – 2.3 Lachlan to contact Banner makers with this request.](#)

**2.4** Instrument makers displays – some discussion about where these should be located. They should supply their own needs re. stall set up. Also buy weekend registration ticket.

[Action Item – 2.4 Helen to contact all instrument makers.](#)

**2.5** Mountaingrass Posters and flyers – have been handed out at Redlands, Beechworth, Coast Acoustics, Warrina? Greg is taking to WA. Josh Grundy has offered to put posters up in Alpine shire area.

**2.6** Merchandise – artwork has been done for caps. No new stubby holders are to be ordered. T-shirts, ongoing discussion re artwork for t-shirts.

[Action Item – 2.6 Helen to email all options to committee for voting.](#)

## 3. Report from Treasurer: Karita

Report on fund balances \$21,746.57

Invoices- 2 still outstanding. Have been paid tonight.

**3.1** Budget audit – Karita reported Auditor requires – 2013 excel spreadsheet. Greg has sent it already

3.1A Copy of membership list.

[Action Item 3.1A Greg to send Membership list to Barbara.](#)

3.1 B Details of 2013 Band payments

Action Item 3.1B – Lachlan to check with Will and Blair re 2013 Band invoices?

3.2 Band Payment 2014 - Some bands will be paid cash during festival, some will be paid after. Invoices must be provided

Karita has requested a copy of 2014 band payment list. Including contact details.

Action Item 3.2A Lachlan to email list to Karita.

Action Item 3.2B Lachlan to email bands re Band payment invoice must be received before festival.

3.3 Karita has requested any outstanding invoices to be sent to her for payment ASAP.

Action Item 3.3 Helen to send all available invoices and quotes to Karita and Greg.

#### 4. Secretary's Report: Greg

Report on memberships, 86 members

Ticketbo – ticket sales a bit slow. 58 weekend registrations

#### 5. New business / other agenda items

5.1 Market Stalls paying a fee (including instrument makers) – discussed.

Decision - Ben Knox coffee van etc. To pay \$200 weekend site fee.

Instrument mskers to buy a weekend registration ticket.

Action Item 5.1 Helen to contact and discuss.

5.2 Helen requested planning information to be sent to all members.

Action Item 5.2 Helen and Janine to do up an information email from these minutes.

5.3 AGM – Saturday 15<sup>th</sup> November 2014

Discussed possibility of ABOTMA separating from Mountaingrass.

It will be necessary to - Establish Roles,

Develop Committee Handbook,

Request applications for positions.

Decide handover date. Possibly Feb/Mar after festival business is completed.

Action Item 5.3A All Committee - Further communication/discussion/thoughts via email. ASAP.

Action Item 5.3B Further Discussion next committee meeting.

Action Item 5.3C Rob to draft notice for AGM.

Action Item 5.3D Helen to do a list of Festival positions.

5.4 Future roll of ABOTMA – some discussion.

Action Item 5.4 All Committee members to write down and email their thoughts.

What is ABOTMA? What is the future for ABOTMA?

Meeting Closed 9.10pm.

Next Meeting Date and Time: 7pm Qld 8pm NSW, Vic Act. 8.30pm SA

Tuesday 7<sup>th</sup> Oct

#### Action Items from this meeting:

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Action item – 2.1B Helen - see detailed program and decide if Feathertop conference hall is necessary

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Action Item 5.1 Helen to contact Stall holders and discuss.

Action Item 5.2 Helen and Janine to do up an information email from these minutes.

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