

ABOTMA MEETING March 3, 2015

MINUTES

Present: Helen, Lachlan, Mick, Jenine

Apologies: Alan

1 Actions arising from February 2015 meeting

- a Minutes from January meeting need to be approved - Helen moves that January minutes are correct. Mick seconded.
- b Bendigo Bank account: Helen to find out what is happening. They are waiting for Lachie's signature to finalise opening the account. Find out what the account number is so Lachlan can take that in with him. And give it to Karita to transfer from NAB.
- c One outstanding account remains. Helen chasing up.
- d Membership cards for life members: Helen moves we purchase business card style cards that we can add name and member number to and mail out. Motion carried. Helen to source.
- e Email lists and websites: Jenine has fixed exec@abotma and committee@abotma. Committee list is for MountainGrass festival organising committee. Jenine to change website so e-mail for contact from artist applications goes to programming committee instead of info@abotma.

2 Helen - report

- a ASC grant acquittal – underway but not completed. Financial analysis is nearly done. Should be able to send in this week.
- b Membership and thank you letter to new life members. Still not done.
- c Schedule / MountainGrass project plan for 2015 – underway Helen to send Jenine last year's plan and Jenine to start getting that into shape for this year.
- d Memberships – need someone / volunteer to take this on Helen moves we get a dedicated volunteer to handle memberships. Jenine to include a call for volunteer in next mail out. And get Membership Database from Premise and look into how we're going to host that in future.

3 (Treasurer's report) - Budget for 2015

- a Tickets for kids. Change verbiage to "18 and under free with paying adult."
- b Alan has asked for a current bank statement. He doesn't have one. He also wants to know how we're paying bills at the moment. Helen believes it's online banking. Alan doesn't believe you can do online banking for incorporated organisations. Helen believes Karita and Lachie have been using EFT payments. To be cleared up to Alan's requirements.
- c Alan wants to prepare a formal budget before we start making offers to artists. (see 4.a)

4 Programming subcommittee report

US Bands - progress

- a Lachie has approached Laurie Lewis and her band. They are interested. Lachie moves to make an offer to Laurie. Helen seconds. This will be the only exception to Alan's request.
- b Lachie has contact with agencies who might be able to provide grants to pay for performer visas for US acts. To follow up. Idea is to make ABOTMA the go-to group for US artists wanting visas to perform in Australia.
- c Helen has spoken to Jim Golding and Andrew Barcham about the MountainView Retreat Hall Blackboard stage. They're willing to do that again on the Sunday, with regular programming on Saturday. Need to come up with way to promote this more. Engage the social medias before the event and during? Mick to follow up with Jim.

5 Meeting time for future ABOTMA Exec meetings

- a Alan finds 5pm difficult. But once DST ends, 8pm Melbourne time is 6pm WA time, so might be easier at that point.
 - b Next meeting scheduled for Tuesday, 7th April. Same time.
- 6 MountainGrass website and mailing lists**
- a Redevelopment of the website and a possible change in hosting arrangements was discussed.
- 7 Redlands**
- a Neil and Cilla and their team are keen and working and looking at weekend of 1 August. They want to come under the ABOTMA umbrella. It would be branded an ABOTMA festival, but they would have their own organising committee.
 - b Helen to set phone conference meeting with ABOTMA exec and Redlands organisers.
- 8 AOB**
- 9** - official handover of roles Greg handled the formalities before stepping down as secretary.
- 10 Other matters**
- a Lachlan and Helen to build more visibility through the Shire, as most attendees still traveling more than 300km. Locals aren't getting the message. Print media still rules there. Need to make sure we get plenty of notices in local papers, posters put up everywhere.