

Minutes of Committee Meeting May 2016

Date: Tuesday 24 th	Time: 9.30pm (NZ) 7.30pm EDST(Vic, NSW, ACT) 6.30pm EST (QLD) 4.30pm (WA)	Location: Teleconference – Australia Meeting opened 7.35pm
ATTENDANCE:	(Shared Chairman 2/2) Lachlan Davidson - President, (Shared Chairman 1/2) Leonard Cohen VP, Sue Dwyer– Secretary, Helen Ludellen – Treasurer, Donal Baylor – Membership secretary, Mick O’Neil – Programming, Jenine Abarbanel – Communication,	
APOLOGIES:	Kimberly Wheeler – Advertising, Will Manovel – Business Planning John Taylor – Legal & Governance	

Item 6.1 Minutes from the previous meeting (May 3) to be confirmed as true and accepted;
So Moved Donal , Seconded; Helen accepted.

Item 6.2 Action items from previous meetings This meeting additions in Bold

1.4.a	Is it necessary or advisable? for bands, professional or voluntary? to have their own PLI? John has requested via email to committee – we ask him first, before we put his name to any action items.	JT Leonard to talk to JT about this request	ASAP ASAP
1.7.c	Review letters and reply to Donal IBMA- to pass on their newsletter to our members Other festivals for discounted tickets (Kelly Country, GAP, Dorrigo) Donal suggested this is not as clear cut as first thought. We have nothing to offer these festivals for discounts Further discussion necessary. Next meeting Send email draft of survey to committee for comment. Donal emailed draft to committee and has received some feedback. He will now work on final survey. Send out in/as Google forms.	Lachlan / Donal Jenine Sue Donal	June June cont. June June
1.9	Rhythms Magazine article Leonard will take responsibility of this.	Lachlan Leonard	June/July
2.4b	Talk to Bendigo bank and Alpine Shire Council re. sponsorship. Lachlan will put something together to combine with Leonard’s marketing and publicity campaign.	Lachlan	July/Aug
3.8.b	Put artwork and any other branding info on to Dropbox file. Trying to gather all past files together on Dropbox in ABOTMA Corporate Archives. Lachlan said he has had trouble loading to Dropbox as his is full. Action; he will send Banners/flyers/t-shirt designs to Helen and she will put them on Dropbox.	Lachlan /Helen	June
3.9.c	Lachlan and JT, with John Tait’s approval, will draw up legal agreement re. instrument offer. This should be discussed with John’s legal people. Action; Lachlan to send a letter to John Tait. Cc to Leonard.	Lachlan/ JT	
5.5.a	Can everyone try to choose a box that best fits their vision and reply to Will. Defer		

Jenine Moved: Send Greg McGrath a free Double Pass for this year's Mountaingrass festival, in recognition of his free hosting for so many years and all his past support. Seconded Mick. All Agree.

Action Item Send a thank you letter and free pass to Greg McGrath.

Item 6.10 Grants and Sponsorship – Lachlan

- a. Bendigo Bank sponsorship
- b. US Embassy sponsorship

Item 6.11 Governance Charter – (Draft) – John

Can everyone have a final look at this so we can sign off on it at our next meeting.

Action Item. Include on agenda for next meeting approval and acceptance. Sue

Item 6.12 Publicity report – Leonard /John

Item 6.13 Any Other Business items:

- a. Accommodation for Rob and Trey has been booked at Feathertop. Having them onsite should encourage them to participate/jam with others in public areas at Feathertop. Mick requested a double room be booked at Casback for Mike Compton.

Action Item. Book Mike a room at Casback. Helen

- b. Proposed Masterclass workshops on the Friday.

Mike Compton - mandolin, Trey - guitar, Rob - dobro.

Two sessions for \$50 per person, with limited numbers. Bookings through website. 10am - 12pm, and 1pm - 3pm. Maximum 12-15 people per class.

Our percentage of that \$50 would need to cover expenses of renting the rooms, and availability. Suggested \$5 per person to ABOTMA for booking, publicity and rent.

Action Item. Helen to check on cost of rooms for 3 Masterclass workshops.

Action Items from this meeting In Brief

6.3	Lachlan and Karita to close NAB account	Lachlan	ASAP
6.5.a	Supply Harrierville Times with Double Day pass.	Helen	ASAP
6.5.b	May newsletter going out asap.	Jenine	ASAP
6.8.a	H'ville Hotel Motel Concert Friday 2-5pm Lock in venue, and sound engineer.	Helen	June
	Add concert to programming list.	Mick	June
6.9	Send a thank you letter and free pass to Greg McGrath.	Sue	June
6.11	Review Governance Charter.	All	ASAP
	Include on agenda for next meeting approval and acceptance.	Sue	June
6.13.a	Book Mike Compton room at Casback	Helen	ASAP
6.13.b	Price 3 rooms for Masterclass workshops	Helen	June

Next Meeting June 21st

Meeting Closed 9.41pm.

Sue Dwyer.

Secretary

Australasian Bluegrass and Old Time Music Association (ABOTMA)

www.abotma.org.au

organising

Mountaingrass 18-20 November, 2016

www.mountaingrass.com.au